



REGERINGSKANSLIET

Ministry for Foreign Affairs
Sweden

The Ministry for Foreign Affairs presents its compliments to the Diplomatic Missions, Career Consular Posts and Offices of International Organisations in Sweden and has the honour to convey the following.

During the summer months of **June, July and August**, the phone service of the Protocol Department's Notification Unit (tel. +46 8 405 58 52), administering residence permits and identity cards, will be open on Tuesdays and Thursdays from 09:00 to 12:00. The phone service will be closed on Mondays, Wednesdays and Fridays.

Due to holidays and staff turnover, the number of staff members at the Protocol Department will be reduced during the summer months. Please therefore be advised to send in applications to the Ministry well in advance. To avoid any possible delays, please be sure to review the Diplomatic Guide to ensure that the necessary documents have been submitted. The Protocol Department's ambition certainly remains to provide prompt and accurate service.

The Ministry would like to take this opportunity to remind the diplomatic corps about the importance of notifying the Protocol Department regarding the final departure of staff and their family members and of returning their identity and residence permit cards without delay.

The Ministry for Foreign Affairs avails itself of this opportunity to renew to the Diplomatic Missions, Career Consular Posts and Offices of International Organisations in Sweden the assurances of its highest consideration.

Stockholm, 19 May 2016

Diplomatic Missions, Career Consular Posts and
Offices of International Organisations in Sweden
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