



REGERINGSKANSLIET

Ministry for Foreign Affairs
Sweden

Circular note 2/2015

The Ministry for Foreign Affairs presents its compliments to the Diplomatic Missions, Career Consular Posts, and International Organisations in Sweden.

As it is vital for the Protocol Department to have up to date contact information to be able to provide appropriate service to the Diplomatic Corps, the Protocol Department kindly asks the Diplomatic Missions, Career Consular Posts, and International Organisations to submit any **changes** as regards contact information (e-mail, regular and cell phone number) to staff members responsible for the following subject areas.

- Security matters
- Consular/visa issues
- Notification matters (managing ID cards, residence permits etc.)
- Privileges (value added tax, purchase of cars etc.)

Furhermore, the Protocol Department kindly requests that **only changes** in the contact information be submitted to the Protocol Department.

THE DIPLOMATIC MISSIONS, CAREER CONSULAR POSTS AND
OFFICES OF INTERNATIONAL ORGANISATIONS IN SWEDEN

Information can be submitted by note verbale to the Protocol Department, or by e-mail to ud-prot@gov.se.

The Ministry for Foreign Affairs avails itself of this opportunity to renew to the Diplomatic Missions, Career Consular Posts, and International Organisations in Sweden the assurances of its highest consideration.

Stockholm, 19 October 2015