



1. Contact information

Recipient

Organisation registration number or date of birth

Contact person

Postal address

Telephone number including country and area codes

Fax number including country and area codes

E-mail address

2. Grant to which the report refers

Name of the grant-funded activity

The Government Offices' reference number (specified in the grant decision)

Total grant according to the decision, state currency

Amount of grant paid to date by the Government or the Government Offices, state currency

The period covered by the financial report

3. Report

Currency All amounts must be given in same currency.

Revenue

Grant received from the Government or the Government Offices	
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Grants received from other government agencies for implementation of the activities

	Government agency	Amount received
-		
-		
-		
-		
Total:		

Grants for implementation of the activities have also been received from the following donors

	Donor	Amount received
-		
-		
-		
-		
Total:		

Other revenue

	Details of the funding	Amount received
-		
-		
-		
-		
Total:		

Own contribution	
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<i>Total revenue and own contribution</i>	
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Costs

Salaries and social insurance contributions

	Function (e.g. project manager)	Budget	Outcome	Deviation
-				
-				
-				
-				
Total:				

Office, travel and audit costs

	Office, travel and audit costs	Budget	Outcome	Deviation
	Office costs			
	Travel costs			
	Audit costs			
Total:				

Other costs

	Other costs	Budget	Outcome	Deviation
-				
-				
-				
-				
Total:				

<i>Total costs</i>			
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4. Use of funds

Has the use of the funds remained within the scope of the approved budget?

Yes No

Has the use of the funds remained within the scope of the approved time frame?

Yes No

If no, specify what has changed and the reasons for this.

Are funds on hand that have not been used and that are to be repaid? If so, state amount and currency.

Yes. No

5. Information about the auditor who examined the financial statement

Name

Postal address

Telephone number including area code

E-mail address

6. Other matters

Documents to be attached:

- The auditor's certificate following an examination of the financial statement of associations, foundations, private companies or similar.
- Records or other documents that certify authorised representatives may be requested. If the document is not an original, it must be certified as a true copy.

For other information, see the *Conditions for grants*.

7. Signature of authorised representative

The recipient solemnly declares that the information provided is correct.

Date

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Signature

Name in block letters