How to connect to a meeting using Skype for Business webapp

Open the meeting request and click on the link "Try Skype Web App".

Follow the instructions in the browser to install the plug-in for Skype for Business. This plug-in is required to enable sound and video.

At the joining screen please enter your Name, Title and Country and click the join button.

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Join the meeting Enter your name to join Sign in if you have an Office 365 account Sign in if you have an Office 365 account		
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How to connect to a meeting via phone call

Open the meeting request and dial the number under "Join by phone".

You will be greated by a voice saying "Välkommen till ljudkonferenscentret. Ange ett konferens ID och avsluta med fyrkant".

'Welcome to the voice conference centre. Enter a Conference ID followed by hashtag (#)'

Please enter the Conference ID, stated in the invite, followed by hashtag (#) and wait for the meeting organizer to let you in to the meeting.

<u>Please note: Kindly use the Skype Web App should you have any questions at the Q and A segment!</u>