



Ministry for Foreign Affairs

Circular note 3/2019

The Ministry for Foreign Affairs presents its compliments to the Diplomatic Missions represented in Sweden by a resident or non-resident Head of Mission.

The Ministry wishes to convey the following information about the notification procedure for non-resident Heads of Mission and other diplomatic agents concerned.

A non-resident Head of Mission seeks agrément according to the same procedure as a resident Head of Mission. However, a non-resident Head of Mission must obtain agrément in the country where he/she has official residence before a request for agrément can be processed in Sweden.

A non-resident military attaché may seek approval according to the same procedure as a resident military attaché.

Non-resident Heads of Mission and military attachés accredited to Sweden should be notified to the Protocol Department by a note verbale together with the same form (Notification of arrival) as that used for resident diplomatic agents.

If the position as non-resident Head of Mission is vacant on a long-term basis, the chargé d'affaires should also be notified to the Protocol Department by a note verbale together with the Notification of arrival form.

The Diplomatic Missions represented in Sweden by a resident or non-resident Head of Mission

If deemed motivated by the mission of a non-resident Head of Mission accredited to Sweden, other diplomatic agents of that mission may also be notified by a note verbale together with the Notification of arrival form.

The names of non-resident Heads of Mission, military attachés, long-term chargé d'affaires and other notified diplomatic agents will be listed in the Stockholm Diplomatic List. No diplomatic ID-cards nor residence permits will be issued.

Family members of non-resident diplomatic agents should not be notified and will not be listed in the Diplomatic List.

Upon end of duty, the Protocol Department should be notified by a note verbale together with the same form (Notification of end of duty) as that used for resident diplomatic agents.

Missions are kindly asked to keep the Protocol Department updated on any change to the contact information in the Stockholm Diplomatic List. This can be done by e-mail to: ud-prot@gov.se.

The Ministry for Foreign Affairs avails itself of this opportunity to renew to the Diplomatic Missions represented in Sweden by a resident or non-resident Head of Mission the assurances of its highest consideration.

Stockholm, 20 August 2019

